



### Pre-Installation Checklist - Hard Surfaces

1. Style/color numbers correct?	Yes	No
2. Floor installation differences explained?	Yes	No
3. Direction of Planks determined?	Yes	No
4. Wood warranties/installation warranties/wood care explained?	Yes	No
5. Visibility level of joints explained?	Yes	No
6. Non-standard labor explained? (Installing underlayment, prepping existing subfloor, moving heavy furniture, etc.)	Yes	No
7. Possible need to touch up baseboards explained?	Yes	No
8. Possible need to plane doors before rehangng explained?	Yes	No
9. Who will remove old floor coverings?	Store	Customer
10. Who will dispose of old flooring coverings?	Store	Customer
11. Who will move furniture and appliances?	Store	Customer
12. Copy of original invoice to customer?	Yes	No
13. Possible need for shoe molding?	Yes	No
14. Charges associated with extra work requested onsite explained? (ie hidden problems found)	Yes	No
15. Will special trims be installed?	Yes	No
16. Who is responsible for finishing the shoe molding?	Store	Customer